

# Great Start Collaborative (GSC) Meeting Minutes

## April 15, 2019; 9:00 a.m. – 11:00 a.m.



### Attendees:

Stefanie Rathburn - GSC  
Andrea Bricker - Integro  
Laura Orłowski - Jonesville Library  
Sara Clark - GSC  
Roxanne Waldron - Integro  
Christie Campbell - CAPA  
Darcy Affholter - Reading GSR  
Marylou Sitkiewicz - Litchfield Schools  
Mary Burger - Guest  
Christine Gjestland - Highfields  
Amy Glover - Parent

Mindy Wilson-HCISD  
Linda Wise - HCISD/GSRP  
Kelley Mapes, BHSJ Health Agency  
Nancy DeBacker - Alpha Omega  
Jen Houston - Highfields  
Angela Turner - Community Action Agency  
Danielle Riker - Domestic Harmony  
Beth Rubley - Highfields  
Georgeann Hitzendorf - Guest  
Candice Gardiner - MSU Extension  
Mackenzie Tipping - Hillsdale Hospital

Gerie Neill - Parent  
Clint Brigger Community Action Agency  
Kelly Castle - Parent  
Yvonne Parker - Community Action Agency  
Abbey Bauerly - DHHS  
  
Sharron Elliott - Michigan Works  
Lona Carpenter - Parent

### I. Welcome & Introductions- Andrea filled in for Mari. Call to order & Welcome.

#### A. Introductions

### II. Review of Working Agreements

#### A. Refresh important ideas to remember during our meeting

1. Be prompt & ready
2. Be present
3. Confidence of Group Members
4. Be Respectful of others ideas- No Judgement
5. Cultivate an environment that welcomes opposing opinions
6. Know GSC vision and mission
7. Assume good intentions

#### B. If you need clarification, please ask

### III. GSC Office Updates

#### A. Talking Points - follow up from March work

1. How well do you know your Collaborative game sparked this work
2. Brainstormed last month, resulted in this talking point one-pager
  - a) Many would like format that goes easily in our calendar or in business card format
  - b) Executive Committee hopes to provide that for group in May, so you can promote through the summer
3. Does it capture what the group wanted?

#### B. Restructuring GSC Meetings

1. Last month we talked about need to restructure
  - a) Currently 9-11 a.m./month, general meeting, committee work, then come back to close
  - b) Stefanie & Sara really need to be at all committee meetings and this format doesn't truly support this, so we need to restructure

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- c) Want to at least try another strategy, not one and done; will continuously be open to new suggestions if this format doesn't "work"
- d) Gained information from MANY counties around the state. There are so many different ways, but here is what we will do starting in August
  - (1) Meeting Schedule will remain 3rd Monday of the month
  - (2) Conference Room open 8:00 to 11:00 a.m
  - (3) Subcommittee meetings will take place in the dining room right next door
    - (a) Pediatric & Family Health- 8:00 to 8:45am
    - (b) Early Care/Learning & Literacy- 8:45 to 9:30 am
    - (c) Full GSC Membership 9:30 to 10:15am (in conference room)
    - (d) Community Resources 10:15 to 11am.
    - (e) Provide internet information to members so they are ready and able to stay and work between collaborative meetings.

#### C. Parent Liaison Report

- 1. Parent Meeting April 23rd- How to develop a love of reading. Fliers are available.
  - a) If you have empty kleenex boxes, please bring to Stef. We could use them.
- 2. May 14th, Healthy Eating for Picky Eaters
- 3. Newsletter out and rolling- Ask Sara to be added to newsletter
- 4. Will be supporting Community Baby Shower

#### IV. Community Resources Subcommittee

##### A. Presentation/Sharing

- 1. Andrea reviewed ppt that will be used in agency/service club group presentations rolling out the work of this committee over the last year.
  - (1) Resource Directory/Resource Guide
    - (a) For providers
    - (b) Can print or view electronically
    - (c) Detailed information about services available in our county
    - (d) Draft version, but is a living/working document that will continually be updated (hopefully a SOAR student to help support this)
    - (e) Post on GSC website by end of month
    - (f) Will print for anyone who wants paper copy
  - (2) Google Group- Friday April 5th, Andrea had a mom in need of a special formula that is quite costly. An email was sent to this google group about the needs of this mom. Within an ½ hour, they had formula to provide to this mom! This was with only 10-12 people in the google group, imagine the resource if we have a larger member pool
    - (a) Free email system
    - (b) All you need to have to be involved is an e-mail address
    - (c) Sign-up to be a member
    - (d) How it works: you send an email to the google group and it comes into ALL members inboxes to reach many people at once
    - (e) Also a great way to share updates about your agency

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(f) Email you would send to if you wanted to get help. Type this into your “to” line of your composed email:

[hillsdale-county-resources@googlegroups.com](mailto:hillsdale-county-resources@googlegroups.com)

- (i) If you sign up, you will get an email to confirm your membership
  - (ii) When you send, be specific in subject line
  - (iii) Paint a picture of need, but don’t give family details
  - (iv) Reply all so everyone gets the information, just hitting reply will only go to the person who ask
  - (v) Once need met, Reply All with NEED met.
  - (vi) This is for any service agency/community member who could offer support
  - (vii) People can email Stefanie to be added at any time
- (3) Community Help Cards
- (a) A quick reference list featuring phone numbers of agencies servicing our county
  - (b) All information is in the resource guide too, but this will be a quick reference tool to link people to services fast
- (4) Coming Soon: A Community Calendar
- (a) Every event in Hillsdale County is on this calendar
  - (b) Hope to do this in the future
- b) Community Resource Subcommittee needs your help! There are 4 sections of the resource guide that are a little weak, and we would like you to take a look to see if you know any resources to add
- (1) Please take a moment and walk around the room to add any information with a post-it note to these 4 areas of need

## V. Subcommittee Work Time

## VI. Subcommittee Reports

### A. Pediatric & Family Health

- 1. All work centered around Baby Shower. Reminder of Bag Stuffing Wednesday of this week at 1 in lower level of Hayes. Also reminder to anyone seeking out donations to get them to Hayes as soon as possible.

### B. Community Resources

- 1. Talked about 5 different things
  - a) Continue offering presentation that was done today
  - b) Set up training
  - c) CAPA wallet size service resource
  - d) Identified collecting information for needs assessment, looking for gaps
  - e) Securing SOAR students for each semester to support work

### C. Early Care & Learning/Literacy

- 1. Focused on Story Walk
- 2. Decide registration process

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3. How to get tokens
4. Looked at potential books

## VII. Community Updates

### A. Local Interagency Coordinating Council (LICC)

1. Hired a social worker to do the Early On only services through the 54D grant.

### B. School Readiness

1. Preschool Connect
  - a) 58 families
  - b) Lots of Agencies
  - c) Located here
  - d) Parking work
  - e) Lots of positive comments through survey that went out
  - f) Children had a blast
2. Joint Recruitment Enrollment
  - a) 225 families current pre-registered for preschool

### C. Agency Updates

1. (Abbey)Hillsdale County Transportation Task Force- trying to fill in gaps with transportation needs in our community
  - a) Did survey few months ago
  - b) Has transportation provider profiles
  - c) Trying to develop a database to determine what is available
  - d) have Senior Center, DHHS, Michigan Works, and Reading Emergency Unit.  
Please add any information that you know of transportation available
  - e) Looking for faith based transportation opportunities as well
  - f) Have people involved in drug court getting kick out because they couldn't get to appointments.
2. (Abbey)DHHS- Online Mandatory Reporter system done electronically rather than call and fax 3200. See flier. No longer have to wait on phone to report, can just enter online.
3. (Stacy)- Tuesday evening Parent Coalition event. Literacy based information for parents and family activities. Age suggestion is 4 to 10.
4. (Christie) April is Child Abuse Prevention Month
  - a) 5 pinwheel gardens out this year
  - b) April 25th noon on North side courthouse lawn CAP rally
  - c) Magic 5K glow ride April 27th
5. (Clint) Community Action Agency
  - a) Drug take back day
  - b) 10-2 at sheriff's department.
  - c) Pills Only (not liquids, sharps, etc)
6. (Danielle) Domestic Harmony- Selling tickets for duck derby. \$5 email [danielle@domesticharmony.org](mailto:danielle@domesticharmony.org)
7. (Andrea) Jackson-Hillsdale Mental Health Chapter
  - a) Baby Speak Project

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(1) Pictures of caregivers and their children for beautiful posters that promote social-emotional health and importance of bonding

8. (Kelley) Health Department

- a) Free Nicotine Replacement Therapy- Stay tuned
- b) Great Opportunity for families
- c) call 1 800 Quit Now

**Next Meeting...May 20th 9 a.m. - 11:00 a.m.**

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